



TRIPLETT & CAROTHERS

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## INSTRUCTIONS FOR MY FINAL ARRANGEMENTS

To My Loved Ones:

Intent of this Memorandum: This memorandum is written in order to express my wishes and beliefs regarding my memorial and/or funeral arrangements.

It is my intent that my Executor(s) and loved ones follow the instructions contained in this letter. I recognize, however, that there are circumstances that I cannot anticipate. It is my hope that my Executor(s) and loved ones will use their best abilities to carry out these instructions.

Conflicts with Will: If any instruction contained in this letter is in conflict with any provision of will, the provisions of my will, shall control.

### Notification of My Death

- Upon my death, please notify the following relatives, friends, and organizations:

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- I would like to have my obituary placed in the following newspapers, publications, etc.:

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## Information for my Obituary

• My Date of Birth: \_\_\_\_\_

• My Place of Birth: \_\_\_\_\_

Parents \_\_\_\_\_

Siblings \_\_\_\_\_

Children \_\_\_\_\_

Grandchildren \_\_\_\_\_

Others \_\_\_\_\_

• Schools attended, dates of graduation, degrees, honors, etc.:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

• Occupation, employment information:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

• Social organizations and offices held:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Professional organizations and offices held:

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- Religious affiliations and offices held:

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- Civic organizations and offices held:

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- Awards, recognitions, accomplishments, etc.:

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- Other information for my obituary:

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- Other notification instructions:

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## Funeral Home/Crematory

\_\_\_ I have already made pre-planned arrangements with the following funeral home/crematory:

Name:

Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The documents regarding my pre-planned arrangements are located:

\_\_\_\_\_

\_\_\_ I do not have pre-planned arrangements, but I would prefer that you use the following funeral home/crematory:

Name:

Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other funeral home/crematory instructions:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Disposition of My Remains

- I would like:

\_\_\_ to be buried.

\_\_\_ to be entombed.

\_\_\_ to be cremated.

\_\_\_ my body donated for scientific purposes.

Name of specific institution for donation: \_\_\_\_\_.

- Other disposition instructions:

\_\_\_\_\_

\_\_\_\_\_

## Funeral/Memorial Service

- I would:

\_\_\_\_\_ like to have a funeral service (my remains present).

At my funeral service, I would like to have:

\_\_\_\_\_ an open casket.

\_\_\_\_\_ a closed casket.

\_\_\_\_\_ like to have a memorial service (no remains present) instead of a funeral service.

\_\_\_\_\_ not like any funeral or memorial service, but request:

\_\_\_\_\_ direct cremation.

\_\_\_\_\_ direct burial.

\_\_\_\_\_ Like the following, in lieu of any of the above:

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- I would like my funeral/memorial service to be held at the following facility:

Name of Facility:

Address:

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- I would like the following individual(s) to officiate at my funeral/memorial service (pastor, rabbi, priest, friend, family member):

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- I would like the following individual(s) to give my eulogy, homily, or words of comfort at my funeral/memorial service:

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- I would like my funeral/memorial service to be:

open to the public

open only to my family and close friends

open only to: \_\_\_\_\_

- I would like to have the following additional ceremony:

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- held at the following location:

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- I would like to have the following musical selections played at my funeral/memorial service:

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- I would like:

- to have flowers at my funeral/memorial service.
- no flowers at my funeral/memorial service.
- to have memorial contributions made to the following organization in lieu of flowers.

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- Other memorial contribution instructions:

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- I would like to wear the following:

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- I would like to be buried with the following jewelry and/or other personal items:

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- I would like the following items to be displayed in my casket at my viewing:

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- I would like the following items to be displayed on or around my casket at my viewing:

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- I would like my favorite scriptures, readings, or poems to be read during my funeral/  
memorial service:

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- I would like the following individuals to be my active pall bearers (usually 6-8):

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**Burial/Entombment/Internment**

- I would like my final disposition to be made at the following cemetery/mausoleum:

Name of Facility:

Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- I have already purchased a:

burial plot

mausoleum crypt

cremation niche

at the following location:

Name:

Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The deed to the burial plot/mausoleum crypt/cremation niche is located:

\_\_\_\_\_

- I would like my burial plot/crypt/cremation niche to be:

next to the following individual:

\_\_\_\_\_

at the following location:

\_\_\_\_\_

near the following individual(s):

\_\_\_\_\_

\_\_\_\_\_

- I would like my trustee(s) to pay for perpetual care of my burial plot/crypt/cremation niche in the following amount per year: \_\_\_\_\_

- Other burial/entombment/internment instructions:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Headstone/Casket Selection

- I would like my headstone to be designed as follows (color, shape, size, flowers, emblems, etc.):

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- I would like my headstone to be engraved as follows:

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- I would like my casket to be (metallic, wood, cloth-covered, color, etc.):

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- Other headstone/casket selection instructions:

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## Final Expenses

- I would like my final expenses to be:

- economical
- moderate
- elaborate

